

KY Foster & Adoptive Parent Training Support Network

Contact Log

Complete for each one-to-one support, crisis, investigation or recruitment contact. Give to your team leader monthly.

Your name:

Region: Month/Year:

Check the type of contact and describe what help of information you provided

- One-to-one support
- Crisis or Emergency
- Investigation Support
- One-to-one Recruitment

Briefly describe the issue being careful to eliminate any identifying information:

What help or information did you provide?

Is there, to your knowledge, an active investigation or appeal affecting the home? Yes No

Follow-up Plans

- On-site intervention Phone, email, visit
- Postcard or note None needed
- Other Describe:
- Present issue at team meeting?

Which categories of issues apply?

- Education/School TPR Policy questions Child behavior
- Adoption Staff Issues Training questions Separation/loss
- Recruitment information Respite Access to services Birth family/visitation
- Child health issues Investigation Crisis in resource family Pro-active contact
- Mental health Paperwork Previous contact/follow-up Residential placement

Other Describe: